

| Lucas<br>Choi  | DSB I | Representativ  | e October                                  | 2022  | 19 hou  | urs contributed  |
|--|-------|--|--|---|---------|--|
| THINGS TO CONSIDER INCLUDING IN MY REPORT                      |       |  |  |   |         |  |
| Goal Type:   |       | Goals I'm pursuing                                   | Meetings I've<br>prepared for &<br>debrief | Tactics on sharing SU event Information         |         | Upcoming programs & services   |
| Include for Each<br>Goal:                                      |       | Details on upcoming<br>tasks I will be<br>completing | Important<br>dates/deadlines               | People I will need to work with                 |         | Resources I might need to gather   |
| Meetings & activities<br>attended, people I've<br>spoken with: |       | Reflect on what I've accomplished                    | Challenges l've<br>encountered             | How my work<br>impacted stude<br>my constituene | ents in | Details on what I did & who I<br>worked with etc. New tasks in<br>my work plan |

## LOOKING BACK

**NOTE:** Please give more details than the examples shown. If you have nothing to report in a particular line, just type in "Nothing to report".

| Hours Breakdown<br>(Meetings, events and activities<br>that I've attended in my role, with<br>an hours breakdown)                        | GA meeting (3), Garage sale assistance (7), EDIA meeting (1.5), GA orientation (3), RBC Financial literacy workshop (2), Food for fright meeting (1.5), Connections Café (1), |  |  |  |
|--|---|--|--|--|
| Highlights and Reflection on<br>monthly activity<br>(Information of note, what went<br>well, what did not)                               | Engagement with students through face-to-face interactions, garage sale, awareness regarding advocacy at the university   |  |  |  |
| Projects in Progress<br>(Projects that I am currently<br>working on, who I am working<br>with, what resources do I<br>require?)          | Food for fright, EDIA internal, DSB council   |  |  |  |
| <b>Completed Projects</b><br>(Projects that I have completed,<br>what went well, what did not,<br>and why)                               | RBC Literacy workshop, ULSU Garage Sale   |  |  |  |
| <b>Challenges I've encountered:</b><br>(eg: I can't get volunteers, not<br>enough funding, the equipment<br>didn't work properly, etc.). | Difficulty getting events awareness, difficulty getting appropriate materials in advance for events   |  |  |  |

| Goals I've accomplished this<br>month:<br>(kept up with regular duties &/or<br>accomplished additional goals)  | Kept up with regular duties, RBC literacy workshop, assist with events around campus   |  |  |  |  |
|--|--|--|--|--|--|
| MOVING FORWARD   |  |  |  |  |  |
| <b>Current or upcoming tasks:</b><br>(upcoming activities or tasks I will<br>be participating in or<br>spearheading, possible timeline<br>of completion, who will I be<br>working with). | Prepare for EDIA internal committee work, not much to report will be looking into upcoming tasks                             |  |  |  |  |
| Goals for next month:<br>(What I would like to accomplish<br>next month as a ULSU<br>representative)   | Attempt to do another RBC literacy workshop, help with mental health resources with exams and EDIA training that is expected |  |  |  |  |
| Important dates/deadlines:<br>(important deadlines related to<br>my goals or position).  | Nothing to report  |  |  |  |  |